

No. 3330
SECTION: BUSINESS
TITLE: REIMBURSEMENT: USE OF PERSONAL
VEHICLE

ADOPTED: 1/16/79
READOPTED: 6/15/09;6/20/13;1/29/14;
11/15/16
REVISED: 3/19/85;4/27/99

OXFORD AREA SCHOOL DISTRICT

- A. When approved by the superintendent or his/her designee, the use of a private vehicle for school district business shall be reimbursed at the rate established by the Internal Revenue Service.
- B. Employees who use their vehicles on school business and transport students must furnish to the school district evidence of appropriate automobile insurance coverage and current drivers license.
- C. Reimbursement for mileage will be paid following the submission of the appropriate reimbursement form.